

Memo

To: Chevy Chase Village Board of Managers
From: Grace Brock, Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook
Date: 12/8/2011
Re: Village Hall Use for November 2011

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of November, 2011.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events)—Non-Profit Group Meeting.	1	\$225.00
Community Use—Budget Committee Meeting, Chevy Chase Open Space Committee Meeting, Building Facilities Commission Meeting, Public Safety Committee Meeting, 2 Traffic Committee Meetings, Meet the Chief Reception	7	\$0.00
Fee Waiver Use/Public Use—3 Chevy Chase @ Home's Meet and Mingle Events, Chevy Chase Garden Club Meeting, Section 5 Meeting, Chevy Chase Historical Society Lecture, Chevy Chase Recreation Association Meeting.	7	\$0.00

**CHEVY CHASE
 VILLAGE**
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